

**MINUTES OF A MEETING OF THE TADLEY TOWN COUNCIL PERSONNEL COMMITTEE
HELD IN THE TOWN COUNCIL OFFICES, FRANKLIN AVENUE AT 7.15pm ON MONDAY 30
NOVEMBER 2009**

Present: Cllrs Burdett, Hankinson (Chairman) and Leeks

In Attendance: Town Clerk

1. APOLOGIES

Cllrs Frost and Slimin

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

5/10P It was

RESOLVED (3/0/0) to receive and confirm the accuracy of the Minutes of the Personnel Committee Meeting held on 19 October 2009.

4. OPEN FORUM

An open forum was not required.

5. CONTRACTS OF EMPLOYMENT

The adoption of a revised Disciplinary and Grievance Procedures as in line with the ACAS Code of Practice 2009 was considered.

6/10P It was

RECOMMENDED (3/0/0) to adopt the procedures attached.

The meeting closed at 7.23pm.

Signed: Dated: